

	<b>NEW HAMPSHIRE NURSES' ASSOCIATION</b>		<b>MEETING MINUTES</b>
Committee:	Commission for Nursing Practice	Time called to order:	17:33
Date:	7/13/2017	Time adjourned:	18:57
Presiding Officer:	Jennifer Johnson, Chair		
Members Present:	Lindsey Goss	Members Absent:	Amanda Carmichael
	Eugene Bois		
	Darby Thomas		
	Mary Ellen King		
	Holly Clayton		
Guests	Joan C. Widmer, NHNA Nurse Executive		
Staff Present:			
Others:			
Recording Secretary:	Eugene Bois		

<b>AGENDA ITEM</b>	<b>DISCUSSION</b>	<b>ACTION</b>
<b>Call to order</b>	Jennifer called the meeting to order.	Commission Member Amanda Carmichael has not attended meetings. Attempts at contacting her have been unsuccessful. Commission by-laws reviewed: if a member misses three consecutive meetings, they may be asked to resign.  Eugene requested he be excused from the 8/10/17 meeting due to prior commitments.

AGENDA ITEM	DISCUSSION	ACTION
<b>Minutes</b>	Minutes reviewed	May minutes approved by unanimous vote
<b>Spotlight Reflection</b>	Attendee responses to event via survey	Several responses to the event getting better. Comments reviewed. Holly had phoned in during the early moments of the event. Reception started decreasing as the event progressed. Discussion progressed regarding AV assistance to ensure quality for future events. All agreed that we needed better preparation in the future. Coffee is a recognized need on the menu.
<b>New/Old Business</b>	September 5 K /Health Fair Event	Elliot Health, St. Joseph, and SNHMC are main sponsors. Event posters are being distributed and put on display. List of potential sponsors and replies to queries will be provided by Joan as needed. Discussed to include media if numbers grow. Health awareness will be the focus of vendor search. Fees to cover costs of event and provide funding for scholarship.

AGENDA ITEM	DISCUSSION	ACTION
	Annual Banquet	<ul style="list-style-type: none"> <li>• To be held at the Christa McAuliffe facility. Deposit has been made.</li> <li>• Ticket prices \$45.00 (a group price of \$400 for 10 tickets (a \$50.00 discount) Open to nursing peers (LPN, CNAs).</li> <li>• Keynote speaker will be Kerrie Bousello. Brochures are being designed for attendee use to explore the museum. There will be both high top tables and sitting tables for participants.</li> <li>• Tapas menu and cash bar</li> <li>• Posterboard Presentations of Research/Health Promotion projects- team to develop call for abstract parameters. Plan to develop a certificate award for best concept.</li> </ul>
	Chapter Name Change	Annual Conference-Voting to take place regarding NHNA proposed name change to ANA NH
	NH News Articles	Articles are all set, Mary Ellen will e-mail Darby to send to Joan
	Membership Drive	Joan is making calls message to also go out via NHNA email and also on website to promote commission.
<b>Zoom</b>	Jen, Joan and Eugene were able to engage the program	Recommend meeting next month through Zoom video/conference line for those who cannot connect via Zoom.
<b>Meeting Adjourned</b>	Motion made to adjourn meeting	Motion seconded and carried
<b>Next Meeting</b>	Thursday August 10th 5:30 pm – 7 pm Zoom conference call.	
<b>Submitted By</b>	Gene Bois	