

	NEW HAMPSHIRE NURSES' ASSOCIATION		MEETING MINUTES
Committee:	Commission on Nursing Practice	Time called to order:	5:31 PM
Date:	April 13, 2017	Time adjourned:	7:00 PM
Presiding Officer:	Jennifer Johnson		
Members Present:		Members Absent:	Amanda Carmichael
	Darby Thomas		Eugene Bois
	Mary Ellen King		
	Holly Clayton		
	Tracey Collins- Guest		
	Lyndsay Goss- Guest		
Staff Present:			
Others:	Joan Widmer, NHNA Nurse Executive		
Recording Secretary:	Darby Thomas		

AGENDA ITEM	DISCUSSION	ACTION
1. Call to order	Jennifer called the meeting to order at 5:31 pm.	
2. Approval of March Minutes	Jennifer proposed verbal voting for meeting members. Voting to be conducted with each member voting either with a Yay, Nay or abstention (if they were absent from the prior meeting).	Meeting minutes reviewed. Holly recommended removing the comments about prior committee members being excused because of the weather because of having given advanced notice. Minutes Approved 2 yay, 0 nay, 2 abstain. Joan to confirm with ANA and consult the bylaws for rules on voting.
3. Introduction of Guests- Jennifer		
Tracey Collins	NH Board of Nursing member, Adjunct UNH faculty, Frisbie Memorial Senior Director of Quality	
Lyndsay Goss	SNHU online BSN faculty, MPH from UMASS Amherst	
4. New Business: Executive Director		
Updates- Joan Widmer	1. Joan attended a conference in Maryland (through the ANA) regarding New Executors in Training. Found it very helpful.	
	2. Met with a member of Senator Hassan's office and discussed items/ideas that are being followed on the national level.	

AGENDA ITEM	DISCUSSION	ACTION
5. New/Old Business-Joan		
	<p>1. Student Conference went well. Attendance great. Very good food. SNHU did a good job. Parking was an issue for some. 17 exhibitors present. Raised \$12,000!</p>	
	<p>2. Discussion occurred concerning whether a questionnaire should be mailed out to students who attended the conference. NHNA would like to know how the students felt the day went, whether they found it valuable and useful for their future careers.</p>	<p>1. Members of CNP to consider possible questions to ask the students and to email them to Jennifer (a balance of open ended and closed ended questions). A scale from 1-5 to be given for topics and speakers, perhaps.</p>
a. Logistics of Spotlight On Nursing- Joan		
<p>Thursday, June 15th 6:00- 8:30 PM Granite State College</p>	<ul style="list-style-type: none"> • Discussed possibility of a Webinar for the event. This is being worked on and is a possibility. • Refreshments will need to be planned, including beverages and hors d'oeuvres. 	<ol style="list-style-type: none"> 1. Refreshments to be planned during May meeting. Biographies, Thank you's, and other details to be discussed at May meeting. 2. Email Blast to be sent out week following meeting. Event to be placed on NHNA home page under Upcoming Events. 3. Room has been reserved. Room has an 80 person capacity. CEU's for event are being worked on.

AGENDA ITEM	DISCUSSION	ACTION
<p>b. Status on Planning 5K Sept. 14th at Rivier University Partnering with SNA.</p>	<ul style="list-style-type: none"> • Will need to plan snacks for the runners which will need to be nonperishable, such as energy bars. • Discussed how a race route will need to be approved by the city of Nashua. • SNA to meet on April 20th for final meeting of the year. Joan to attend the meeting and other available CNP members. • Discussed cost for participating, proposed fee of \$30 for adults, \$15 for students and 10 and under for free. Race to be more "Fun" based as opposed to competitive. Forming Teams of runners with creative prizes such as "The oldest runners, most spirit, creative outfits, etc." • Discussed how the bibs will have our logo and sponsors listed. Gold Level sponsors may have their names on our promo flyers, public relations and on our website. Perhaps T shirts to be free for first 100 participants. • Perhaps we will be able to sell tote bags for approximately \$2 each. 5-10 Prizes is a consideration. 	<ol style="list-style-type: none"> 1. Will need to obtain an EMS worker for the race and possibly a volunteer. 2. Joan looking at arranging Porta-Potties. 3. Need 30 volunteers to run event

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c. Position Statements on NHNA website	No decision was made regarding the 2 position statements attached to the agenda, at this time. In the process of updating the NHNA website, the idea was suggested to place position statements on the website under the Nursing Practice section.	1. Jennifer will disseminate position statements periodically to the committee. We will have approximately 1 week to respond as to whether we agree with the statement and feel it should be posted. Controversial statements will be placed on the agenda. The statements will be posted for no more than 1 year on our site. We will also plan on directing people on how to see the ANA position statements.
6. Action List Updates		
a. Status of NH News Articles	Mary Ellen and Darby have conducted interviews with those involved.	Both will be writing articles this spring and summer.
b. Status of available DHHS speaker	Gene unavailable at meeting.	Gene to give update when able.
7. Adjourn	Meeting adjourned at 7 pm.	