



NEW HAMPSHIRE NURSES' ASSOCIATION

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October 9, 2017

Dear NHNA Members,

The NHNA Bylaws are submitted for your discussion and vote. Last amended in October 2015, changes and amendments were made by the Board of Directors on June 10, 2017, reviewed and further amended by the *ANA Committee on Bylaws*, and final amendments were made in September 2017.

Outlined here, with specific changes highlighted within the document, the version that is offered for vote at the 2017 Annual Business Meeting AND the current version of the Bylaws are accessed at www.nhnurses.org (click on "About Us", then on "NHNA Bylaws" from the dropdown menu) or go directly to:

<http://www.nhnurses.org/Main-Menu/About-Us/NHNA-Bylaws>

Please come prepared for discussion and vote on adoption of the revised Bylaws at the NHNA Annual Business Meeting on October 25, 2017.

Amendments:

Title page: As per the outcome of the membership vote on the name of the organization, the name (and logo on the Title page) and the organization name throughout the document will be changed if members vote to change to ANA-NH. The phone number has been changed to the current phone number for NHNA.

Per ANA recommendations: (Changes in Bylaws are highlighted in yellow)

1. Addition of Table of Contents.
2. NHNA Bylaws now include documents that establish the organization and its name changes through the years (pages 3-5).
3. Minor spelling, formatting and capitalization changes and language clarity regarding our state as a Constituent State Nurses Association (Article I, Section 1: Capital C for "Constituent" and deletion of "member"; Article II, Section 1; Article III, Section 4).
4. Article II, Section 2B: References our participation in the ANA Leadership Council.
5. Article II, Section 2B, Article V, Section 3, Article V, Section 4, Article VII, Section 3E, Article VIII, Section 3: Changes "Nurse Executive" to "Nurse Executive Director".
6. Article III, Section 1A: Amended to address equality issues.
7. Article III, Section 5: Reformatting for clarity regarding membership rights and privileges for NHNA Only members and for joint NHNA and ANA members.
8. Article III, Section 6B: Deleted "as adopted by the Membership Assembly", since the appropriate authority for adoption of the ANA Code of Ethics is an ANA Board of Directors responsibility (not Membership Assembly).

9. Article III, Section 7B and Article IV, Section 6B: Amended to include reference to the right of due process.
10. Article IV, Section 4J: Amended to clarify that Organizational Affiliate Members have rights to NHNA email communications but not to ANA email communications.
11. Article V, Section 1: Establishes a Committee on Nominations and Elections.
12. Article V, Sections 2-8: Renumbered due to addition of Section 1.
13. Article V, Section 3: Amended to specify that the Committee on Nominations and Elections shall solicit nominations and also to note that the Nurse Executive Director must be a joint NHNA/ANA member.
14. Article V, Section 5: Amended to note that Tellers must be joint NHNA/ANA members and describes the method by which a challenge to the election results is managed.
15. Article V, Section 6: Amended to note that the President-Elect must be a joint NHNA/ANA member and that the election ballot must note that the candidate elected to this office is also elected as a Representative to the ANA Membership Assembly.
16. Article V, Section 7B: Amended to clarify the Membership Assembly Representative status of the President, President-Elect and Immediate Past President, as well as to direct the election of Alternate Representatives to the Membership Assembly.
17. Article V, Section 7C: Amended to note that only joint NHNA/ANA members may vote for positions that participate at the ANA level (e.g. Representatives to ANA Membership Assembly).
18. Article V, Section 8A: Amended to highlight the transition plan in the event of an unexpected vacancy in the office of President.
19. Article VII, Section 3G: Addition specifying that Directors at Large shall serve on the Committee on Nominations and Elections as specified in Article V, Section 1 of these Bylaws; also changing the letters on the remaining three statements.
20. Article VII, Section 4A: Addition specifying the President's responsibility to participate in the ANA Leadership Council, as well as the responsibility of the President to serve as Chair of the Committee on Nominations and Elections.
21. Article VII, Section 4B: Addition specifying the responsibility of the President-Elect to serve as a Representative to the ANA Membership Assembly.
22. Article VII, Section 4C: Addition specifying the responsibility of the Immediate Past President to serve as a Representative to the ANA Membership Assembly.
23. Article VII, Section 4D: Addition specifying the responsibility of the Secretary to serve on the Committee on Nominations and Elections in odd-numbered years.
24. Article VII, Section 4E: Addition specifying the responsibility of the Treasurer to serve on the Committee on Nominations and Elections in even-numbered years.
25. Article VII, Section 6D: Change Office Manager to Nurse Executive Director.
26. Article VIII, Section 3: Amended to clarify the process whereby the Board of Directors acts to support Commission chairmanship in the absence of an elected Chairperson and establishes an option for a Vice-Chairperson (rather than co-chair) position.
27. Article XI, Section 1: Amended to specify that only the President, President-Elect or Immediate Past President can represent the organization at the Annual Membership Business Meeting and Special Membership Meetings.

28. Article XI, Section 2: Amended to specify that a Board of Directors quorum must include the President, President-Elect or Immediate Past President.
29. Article XIV, Section 1: Clarifies the process and time frame to be used in amending the Bylaws.
30. Article XV: Deleted "Section 1. Establishment" and amended to reference "current" rather than a specific date of edition of Roberts Rules of Order.

Respectfully,

The NHNA Board of Directors