



BOARD MEETING AGENDA & SUMMARY

MISSION: As a state association of ANA, exists to promote the practice, development and well being of NH nurse through education, empowerment and healthcare advocacy.
VISION: Cultivate the transformative power of Nursing.

Date:	September 18, 2017	Start / End Time:	5:59 p.m.-8:13 p.m.
Location:	NHNA Office	Chair (facilitator):	Bobbie Bagley
Purpose:	Board Meeting	Recorder:	Pam Kallmerten

BOARD MEMBERS AND GUESTS:

Bobbie Bagley	Carmen Petrin	J. Widmer, ED
Carlene Ferrier	Kristine Hering	
Barbarajo (BJ) Bockenbauer	Dana Mott (absent)	
Pamela Kallmerten		

MEETING AGENDA & MINUTES:

Agenda Topic/Link to Mission and Vision	Discussion Summary	Action / Follow-Up	Responsible Person(s)	Due Date
Welcome/President remarks	<ul style="list-style-type: none"> • B. Bagley welcomed attendees 	N/A	N/A	N/A
Additions/New Business –	<ul style="list-style-type: none"> • MSD Role Clarification • Legal Eagle Newsletter Request to link to website 			
Approve Minutes	<ul style="list-style-type: none"> • August minutes reviewed 	Motion to accept as written by K. Hering, seconded by C. Ferrier. All in favor unanimously motion carried		
Financial Report	<ul style="list-style-type: none"> • Highlights include the lack of continuing education revenue • MSD has submitted an invoice but still not reflective of ED payroll 			
ED Report	<ul style="list-style-type: none"> • Samantha Warren, NHNA student of the year award recipient submitted an intent to serve form to serve as a recent graduate representative to the Board of Directors • Intent to serve deadline was 9/11/17 	J. Widmer will send C. Bosela's CV to board members for review.	J. Widmer	



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	<ul style="list-style-type: none"> Legislative update- Medicaid Reauthorization meeting and NHNA presence requested. J. Widmer attended as the members of the Commission on Governmental Affairs could not attend. October 9, 2017 meeting opportunity with Governor Sununu to gather perspective of NH nursing on topics of interest September 29, 2017 J. Widmer is one of five panelists on the Future of Healthcare Panel to be held at the Bedford Village Inn. NH Healthy Nurse Scholarship 5K Run will be held 9/24/17. To date there are 47 registered participants. DHMC will sponsor and have a recruitment table. Rivier University will also sponsor and have a table to promote their programs of study. This event translates to approx.. \$1500 in scholarship funds. We have two sponsors for our annual meeting in October. Carrie Bosela, nurse advocate is the keynote speaker. The theme is "Taking the lead". 			
Board Development	<ul style="list-style-type: none"> B. Bagley led us in an exercise to identify one word that describes a peer member's leadership role in NHNA 			
Bylaws Review by the ANA	<ul style="list-style-type: none"> J. Widmer distributed the document from the ANA regarding the proposed NHNA Bylaws Amendment. This 10 page document is dense with recommendations. B. Bockenbauer made the suggestion to condense this document for our members. The proposed name change from NHNA to ANA-NH will be placed on the ballot with the logo change as the first item on the ballot, followed by the candidates' election, and then a notice to all members that remaining bylaws discussion/voting will take place at the annual meeting. Discussion regarding the recommendation to create a committee on nominations and elections. Of note, our bylaws have not included this committee since 2009 and it is not noted on the 2012 Bylaws document. 	<p>B. Bockenbauer motioned to accept this ballot format. C. Ferrier seconded the motion. All were in favor unanimously. Motion carried.</p> <p>C. Petrin will contact the ANA to clarify recommendations.</p>	<p>J. Widmer</p> <p>C. Petrin</p>	
NHNA Elections	<ul style="list-style-type: none"> Intent to serve forms (eight total) were received and noted in the ED report in addition to S. Warren for new graduate member and S. Palmieri. 	J. Widmer will prepare the ballot as noted	J. Widmer	



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2018 Budget (Draft)	<ul style="list-style-type: none"> The draft was reviewed and suggestions were made to revise inclusive of continuing education and career fair revenue in addition to expense revisions to reflect a new printer/copier. Discussion regarding clarity of whether or not a workman's compensation policy is provided through the MSD for the executive director and board in the event of accident/injury. The ED salary expense was proposed to be increased reflective of expanded hours from 24 to 32 hours/weekly 	<p>B. Bockenbauer will draft a letter to be sent to the NE-MSD to clarify responsibility of a policy.</p> <p>J. Widmer will revise the draft and circulate for an electronic mail vote.</p>	<p>B. Bockenbauer</p> <p>J. Widmer</p>	
Donation to Texas Nurses Association	<ul style="list-style-type: none"> ANA has instituted a campaign for assistance to Texas as a result of the recent hurricane damage. 	At this time, members can contribute through the ANA		
NE-MSD Role clarification	<ul style="list-style-type: none"> Our board has the option of choosing the members to represent NHNA at the NE-MSD level. It is not necessarily the role of the president to represent NHNA at the regional level. 	The NE-MSD representative will be determined in January following elections		
Legal Eagle Newsletter	<ul style="list-style-type: none"> We have received a request to place a link to their newsletter on our website. There is an opportunity for a revenue source in this request which translate to \$25 for each digital subscription secured through our website. 	J. Widmer will explore this opportunity further	J. Widmer	
Adjournment	<ul style="list-style-type: none"> Meeting adjourned at 8:13 p.m. 			