



BOARD MEETING AGENDA & SUMMARY

MISSION: As a state association of ANA, exists to promote the practice, development and well being of NH nurse through education, empowerment and healthcare advocacy.
VISION: Cultivate the transformative power of Nursing.

Date:	October 16, 2017	Start / End Time:	5:45 p.m.-7:45 p.m.
Location:	NHNA Office	Chair (facilitator):	Bobbie Bagley
Purpose:	Board Meeting	Recorder:	Pamela Kallmerten

BOARD MEMBERS AND GUESTS:

Bobbie Bagley	Carmen Petrin	J. Widmer, ED
Carlene Ferrier	Kristine Hering	
Barbarajo (BJ) Bockenhauer	Dana Mott (absent)	
Pamela Kallmerten	Judy Joy (guest)	

MEETING AGENDA & MINUTES:

Agenda Topic/Link to Mission and Vision	Discussion Summary	Action / Follow-Up	Responsible Person(s)	Due Date
Welcome/President remarks	<ul style="list-style-type: none"> • B. Bagley welcomed attendees 	N/A	N/A	N/A
Additions/New Business –	<ul style="list-style-type: none"> • Closed Session for Board Directors 			
Approve Minutes	<ul style="list-style-type: none"> • Minutes of the September meeting reviewed. Three edits were suggested including: second bullet of discussion summary of financial report changed from ED benefits to ED payroll, first bullet under discussion summary for Bylaws Review by the ANA to change the spelling to ballot rather than ballet, first bullet of discussion summary for 2018 Budget (Draft) to add the word printer before the word copier. 	Motion to accept the minutes with the edits by B. Bockenhauer and seconded by C. Petrin. All in favor and motion carried		
Financial Report	<ul style="list-style-type: none"> • Printed copy of the September year to date actual and budgeted revenue and expenses circulated for review. J. Widmer also circulated the NEMSD-CE Unit Summary of NHNA Activity by Month which shows a total NHNA 	Final Financial Report to be prepared for presentation at the Annual Meeting	B.J. Bockenhauer J. Widmer	



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	income of \$10,481.20 with a \$15,831.00 expenses for the NHNA share of the NEMSD-CE for a cumulative CE Income (loss) of \$5,349.80. However, at the NEMSD Finance Committee Meeting it was announced that the NEMSD does not plan to seek reimbursement from states that have expenses in excess of revenue in 2017.			
ED Report	<ul style="list-style-type: none"> Highlights include \$2300 raised for the scholarship fund with the inaugural NH Health Nurse Scholarship 5K run. There are 9 confirmed sponsors for the Annual Meeting and Banquet New data included in the ED Report included the bar graphs and run charts showing the NHNA Membership Growth Analysis. Lapsed members in the grace period are still to be called/emailed by the board of director members. J. Widmer contacts new members. 	<p>J. Widmer will update these charts monthly.</p> <p>All members should update J. Widmer regarding outcomes of outreach such as message left, email sent, etc.</p>	All board of directors officers.	
NHNA Elections	<ul style="list-style-type: none"> 50 ballots cast of 1132 voting members. J. Joy commented that there were no contested positions save the Commission of Continuing Education. To date, there were 25 members that voted to keep NHNA as the name with 23 members voting to change to NH-ANA. Results will be announced at the annual meeting. 	Results to be announced at the Annual Meeting	B. Bagley	
2018 Budget, Final Approval (R3)	<ul style="list-style-type: none"> The budget was circulated for board member review with highlighted sections including the increase for ED salary from 24 to 32 hours/weekly and the lack of continuing education expense. B. Bockenbauer suggested that supportive help (staff) might be helpful to the ED on a per diem basis. In preparation for this discussion, J. Widmer drafted a one year retrospective time log showing an average of 40.2-43.5 hours per week. J. Widmer opined that the ED has adequate support from the commission chairs, board of directors and NEMSD with the exception of certain annual events. The additional time is reflective of the additional requests for speaking engagements. 	K. Hering motioned to accept the R3 draft and add \$3000 expense for per diem staff. B. Bockenbauer seconded the motion. All were in favor. Motion carried.	J. Widmer and B. Bockenbauer	
Legal Eagle Newsletter	<ul style="list-style-type: none"> J. Widmer reviewed the newsletter and found the information to be of interest to NH nurses. For every subscription generated from the link on our website NHNA receives \$25 revenue. 	This opportunity will continue to be explored.	J. Widmer	



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NH Magazine: Excellence in Nursing	<ul style="list-style-type: none"> B. Bagley, C. Ferrier and J. Widmer comprised a task force to explore this. NHNA will publicize this with the voting closing in January 2018 to recognize 13 different categories. Two additional awards will be determined by the task force: The Lantern Award and the Spark Award. 	Please circulate the link to all nurses.	B. Bagley C. Ferrier J. Widmer	