



BOARD MEETING AGENDA & SUMMARY

MISSION: As a state association of ANA, exists to promote the practice, development and well being of NH nurse through education, empowerment and healthcare advocacy.
VISION: Cultivate the transformative power of Nursing.

Date:	May 15, 2017	Start / End Time:	5:50 p.m.-7:02 p.m.
Location:	NHNA Office	Chair (facilitator):	Bobbie Bagley
Purpose:	Board Meeting	Recorder:	Carmen Petrin

BOARD MEMBERS AND GUESTS:

Bobbie Bagley	Carmen Petrin	J. Widmer, ED
Carlene Ferrier	Kristine Herring	
Barbarajo (BJ) Bockenbauer (excused)	Dana Mott (excused)	
Pamela Kallmerten (excused)		

MEETING AGENDA & MINUTES:

Agenda Topic/Link to Mission and Vision	Discussion Summary	Action / Follow-Up	Responsible Person(s)	Due Date
Welcome/Call to Order	B. Bagley welcomed attendees and thanked BOD members for their service on the NHNA BOD.			
Additions/New Business –	No new business.			
Approve April Minutes	Deferred to next BOD meeting.			
Approval to Purchase RN List from BON	To be used as part of membership drive in conjunction with Value Pricing Program launch on July 1. Monthly dues are increasing from \$13.00 to \$15.00, \$174.00 annually. Premier member dues are not changing. ANA’s expectations for growth are significant. Cost of RN list is \$100.00 and includes names of nurses who checked “yes” to disseminate their names. J. Widmer reported that there were no responses from mailers to graduating students.	Motion by C. Ferrier to spend \$100.00 to purchase the RN list from the BON; seconded by C. Petrin. All were in favor, motion carried.	J. Widmer	



BOARD MEETING AGENDA & SUMMARY

Agenda Topic/Link to Mission and Vision	Discussion Summary	Action / Follow-Up	Responsible Person(s)	Due Date
Annual Meeting Venue	<p>Annual meeting date is October 25th. Venue options include Holiday Inn and McAuliffe-Sheppard Discovery Center. McAuliffe-Sheppard Discovery Center:</p> <ul style="list-style-type: none"> • Venue charge is \$950.00. • Catering cost is \$35.00 - \$40.00 per person, with cash bar. Sit down meal cost \$5500.00. Could consider tapas format. • Commission on Nursing Practice is in favor of this venue and recommended allowing guests to come to view the venue's exhibits. • \$475.00 deposit required to hold this venue. <p>Holiday Inn:</p> <ul style="list-style-type: none"> • Venue charge is \$650.00. • \$3200.00 for food last year. <p>Discussion held regarding venues and costs.</p>	<p>J. Widmer will send survey to NHNA members regarding their preference for dinner vs. tapas format and if they would want to bring guests to this event.</p> <p>Motion by K. Herring, seconded by C. Ferrier to lock in the McAuliffe-Sheppard Discovery Center as the venue for the Annual Meeting. All in favor, motion carried.</p>	<p>J. Widmer</p> <p>J. Widmer</p>	
NHNA Bylaws Change	<p>Propose three changes:</p> <ul style="list-style-type: none"> • Name change: propose changing NHNA to ANA-NH, to be in line with 31 other SNAs. This will also require a change in our logo. J. Widmer wrote an article for Nursing News. S. Fetzer, Nursing News Editor will write an article opposing the name change. • Delete the Proviso in Article V: Nominations and Elections, Section 5: Term of Office. The Proviso is no longer needed. • Revise Article VIII: Commissions, Section 3: Composition to delete letter C and revise the next paragraph regarding appointments to Commissions and changing co-chair to Vice Chairperson. 	<p>Motion by C. Ferrier, seconded by K. Herring, to change the name of NHNA to ANA-NH. All in favor, motion carried.</p> <p>Motion by C. Petrin, seconded by K. Herring, to delete the Proviso in Article V, Section 5, regarding the term of office for the President, President-Elect and Immediate Past President. All in favor, motion carried.</p> <p>Motion by C. Petrin, seconded by C. Ferrier to revise Article VIII, Section 3 by deleting letter C and changing the next paragraph to read "The Chairperson of a commission may either be an elected member of the commission or a commission member appointed</p>	<p>J. Widmer will submit article to Nursing News.</p> <p>C. Petrin will submit NHNA Bylaws changes to ANA for review.</p>	



BOARD MEETING AGENDA & SUMMARY

Agenda Topic/Link to Mission and Vision	Discussion Summary	Action / Follow-Up	Responsible Person(s)	Due Date
		by the Board of Directors. The Chairperson shall be elected by the commission members. If no commission member is prepared to assume chairperson duties, the Nurse Executive Director will become the pro-temp Chairperson until a commission Chairperson is elected or appointed. A Vice Chairperson may be elected if the workload of the commission so requires." All in favor, motion carried.		
Direction to NHNA Delegates to ANA Membership Assembly Regarding ANA Governance Model	<p>B. Bagley presented history of change from House of Delegates to Membership Assembly.</p> <ul style="list-style-type: none"> • HOD was costly, met every other year, and was slow to react to changes. Streamlined to Membership Assembly in 2013. <p>Membership Assembly must be reauthorized this year or revert back to House of Delegates.</p> <ul style="list-style-type: none"> • ANA favors reauthorization of MA. • If MA is not reauthorized, a conditional set of amendments proposed would increase the MA to 200 voting members from C/SNAs with weighted voting, and 38 OA delegates and 9 Board members. • Ten C/SNAs want return to HOD. • Cost comparison for four options were presented and discussed. 	Motion by K. Herring, seconded by C. Ferrier to direct NHNA Delegates to the ANA Membership Assembly to vote for a 200 member Membership Assembly (conditional set of amendments). All in favor, motion carried.	J. Widmer	
Finance Report	<p>J. Widmer explained MSD financial reports. If CE application is from NH, NH receives the revenue. Applications from non-MSD states go into a pool, with each MSD state receiving 1/5th of those revenues. NHNA's portion of cost sharing is \$1759.00 per month. NHNA has received few individual applications, therefore receiving less revenue. Discussion held regarding promoting individual CE applications from facilities that are not Approved Providers, such as critical access hospitals. We need more comparative data from NH.</p>	Need to develop strategy to promote individual CE applications from NH to increase NHNA revenues.	J. Widmer BOD Members CE Commission Members	



BOARD MEETING AGENDA & SUMMARY

Agenda Topic/Link to Mission and Vision	Discussion Summary	Action / Follow-Up	Responsible Person(s)	Due Date
Spotlight on Nursing	This will be the first Zoom event as a webinar. There is potential for revenue from selling webinars and offering CEs. To date, 29 people have registered for this event.	J. Widmer is working with Rae Mello Andrews to get CEs for this event.	J. Widmer	
Membership Growth/Retention	Report reviewed.	Plan to purchase RN list from BON as approved at this meeting. Plan mailings to promote membership.	J. Widmer	
NE-MSD Metrics	J. Widmer reviewed metrics. NHNA has posts on Facebook but not on Twitter. Would like C/SNA comparison to measure our growth.	J. Widmer will request C/SNA comparison.	J. Widmer	
Adjournment	Meeting adjourned at 7:02 PM.			