



BOARD MEETING AGENDA & SUMMARY

MISSION: As a state association of ANA, exists to promote the practice, development and well being of NH nurse through education, empowerment and healthcare advocacy.
VISION: Cultivate the transformative power of Nursing.

Date:	March 6, 2017	Start / End Time:	5:46 p.m.-7:51 p.m.
Location:	NHNA Office	Chair (facilitator):	Bobbie Bagley
Purpose:	Board Meeting	Recorder:	Pamela Kallmerten (reviewed by C. Petrin)

BOARD MEMBERS AND GUESTS:

Bobbie Bagley	Carmen Petrin	J. Widmer, ED
Carlene Ferrier	Kristine Herring (excused)	J. Joy (Guest)
Barbarajo (BJ) Bockenbauer (excused)	Dana Mott (excused)	
Pamela Kallmerten		

MEETING AGENDA & MINUTES:

Agenda Topic/Link to Mission and Vision	Discussion Summary	Action / Follow-Up	Responsible Person(s)	Due Date
Welcome/President remarks	B. Bagley welcomed attendees	N/A	N/A	N/A
Additions/New Business –	<ul style="list-style-type: none"> NH Action Coalition Update 			
Approve Minutes	<ul style="list-style-type: none"> January and February Minutes circulated and reviewed. 	C. Petrin motioned to accept as written. C. Ferrier seconded. All in favor unanimously. Motion carried		
Financial Report	<ul style="list-style-type: none"> Total revenue for January actual \$8908.84 compared to the budgeted \$9,897.50. Total expenses for January \$3132.28 compared to the budgeted \$9252.30. Office expenses are as expected. Other expenses include gift baskets to be raffled at the Student Conference. Overall, net of \$5776.56. 	First five pages of the Financial Report should be put on the website including: <ul style="list-style-type: none"> Commentary Page Comparison YTD vs Budget Pie Charts Bar Graphs 	J. Widmer	



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	<ul style="list-style-type: none"> Discussion regarding the new format and commentary page with overall favorable impression noted. Discussion regarding transparency in the Financial Report and what data to include on the NHNA website. Discussion to change the monthly board meeting to later in the month so that the financial report could have current data without a one month lag. Currently our bookkeeper closes the books after our monthly meeting. 	<ul style="list-style-type: none"> Run Charts <p>C. Petrin motioned to accept the financial report as written. P. Kallmerten seconded. All were in favor and the motion carried J. Widmer to email all board members regarding a change of the monthly meeting to either the second or third Monday of the month.</p>		
One Main Financial, Update	<ul style="list-style-type: none"> Opportunity for revenue as NHNA would receive a one - time payment for all loans initiated within our membership J. Widmer queried websites regarding feedback and satisfaction with mixed reviews. Favorable feedback from C/SNAs. Discussion as to whether this should be explored from the state level or MSD. Concerns are noted regarding the unsecured nature of the loans. 	Decision to refer this is the MSD for continued exploration	J. Widmer	
Student Conference Update	<ul style="list-style-type: none"> J. Widmer prepared a table updating the board on the status of sponsors and exhibitors for the student conference on April 4, 2017 at SNHU. To date, we have four sponsors, five confirmed exhibitors and five potential exhibitors. We have received two nominations for the student nurse of the year award. Commission on Nursing Practice will review nominations at their next meeting. An email was sent to Senator Maggie Hassan's office inviting her to attend and speak about health policy or the opioid issue in NH. Suggestion that all board members send an email to request her attendance. The brochure has been finalized and the mailing generated. F. Wilson is handling the "Eventbrite" process. E. Rogers is handling the website updates and social media communication. Discussion regarding whether NHNA is using our allotted 20% of F. Wilson's time, which we are paying for. J. Widmer assured us that we are. J. Joy stated that there was no decision on how to parcel out F. Wilson's time and that we need to provide feedback to the MSD regarding this. 	<p>All BOD members are requested to email Senator Hassan to request attendance.</p> <p>Requested that J. Widmer keep track of NHNA's portion of F. Wilson's time.</p>	<p>All BOD members</p> <p>J. Widmer</p>	



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ANA Bylaw Changes	<p>J. Joy prepared a summary of By-Laws Proposals to the 2017 ANA Membership Assembly</p> <ul style="list-style-type: none"> • Proposal to change from the existing Membership Assembly (MA) to the House of Delegates (HOD) format. Currently, states are financially responsible for any attendees over two delegates. Additional ANA charges of \$375 per additional person for printed material, food and beverages, in addition to transportation and housing. • J. Joy provided a historical perspective, explaining that the current MA format consists of 200 delegates, with 2 votes/state. The previous HOD format consisted of 600 delegates and the current proposal allows for 400 delegates, which impacts the time for discussion of proposals but allows for more diversification of opinion/feedback. The proposal is for one person-one vote which would impact state representation. NHNA would likely have 4 delegates. There would also be an increased financial cost to state associations. • There is a deadline of March 21st for comments on the proposals before the vote at the MA. • Clarification is needed on Article III Section 2 as to the rationale for the proposal to add the ability of the HOD to make its own rules procedure for the meeting. 	<p>All members are to email any comments or request for clarification to J. Joy by March 13th so that she can respond to ANA by the March 21st deadline.</p> <p>J. Widmer has requested information regarding how much money ANA will underwrite for different MA vs. HOD scenarios and will send this information to BOD members.</p>	<p>All BOD members</p> <p>J. Widmer</p>	
5K Run, Update	<ul style="list-style-type: none"> • The NH Healthy Nurse Scholarship Run will be held in collaboration with Rivier University Student Nurses Association at a new date of September 23, 2017. J. Widmer received permission to use Healthy Nurse title, which is tradenamed. • Water is permissible but serving food requires a special permit. Oranges are allowed. • TI Fitness has been contracted and fee to be paid. • Consider including health fair aspect with vendors and planning competitions with team scoring (hospitals, schools of nursing). 	<p>J. Widmer will submit forms for permits and email the organizations. Recommend asking for EMT service on site. Contact Nick Mercuri, EMS Director. Police detail is not required.</p>	<p>J. Widmer</p>	



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Annual meeting, Early Planning	<ul style="list-style-type: none"> Tentative Date of October 25, 2107 with the annual meeting held from 5:30-6:30 p.m. followed by the dinner. Discussion of previously used venue and quality of food. 	J. Widmer to explore availability of the Grappone Center or alternative venue.	J. Widmer	
Strategic Goal, Advocacy	<ul style="list-style-type: none"> New Advocacy Webpage, 2017 NH Legislation for weekly posting on bill tracking/updates. J. Widmer or CGA members are attending hearings. Specialty Groups were invited to attend CGA meeting last week. J. Widmer will attend the ENA meeting in April. Collaborative effort between Commission on Nursing Practice and Commission on Government Affairs, sharing reports. Commission on Continuing Education to explore current national trends regarding continuing education for nurses. NHNA is not receiving CE revenue. CE application requests go directly to the MSD. The process for assigning application reviews to MSD states remains unclear. Rhode Island reviews more applications than any other state for unclear reasons. The MSD budget is not out yet. Spotlight on Nursing Today June 15, 2017 with topics including the stigma of substance use disorder, medical marijuana and pet therapy. Discussion regarding issues raised by Commission on Nursing Practice chairperson on whether or not the topic of medical marijuana was prudent. Holly Clayton submitted resignation as chair of the Commission on Nursing Practice, although she will remain as a member of the commission. Suggestion that Jennifer Johnson serve as chair of the commission. Currently, only 2-3 members participate in monthly meetings. There is a need for more members to serve on the commission. 	<p>B. Bagley will connect with P. DiNapoli, chair of the Commission on Government Affairs regarding attendance at hearings and position statements.</p> <p>Decision to keep Spotlight on Nursing topics with an informational focus.</p> <p>Discuss CE application review process and CE revenues at the MSD Strategic Planning meeting on April 1, 2017.</p>	<p>B. Bagley</p> <p>J. Widmer</p>	



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NH Action Coalition	<ul style="list-style-type: none"> Goals include creating a resource for leadership training for nurses who desire leadership skills/positions and to increase the number of nurses on corporate boards by 2021. They have no funding and no website. Discussion regarding providing a link on NHNA's website to access the NH Action Coalition and national database. Will discuss at MSD meeting to learn what other states are doing. 	J. Widmer motioned to put an update to the NH Action Coalition news on the NHNA website and linkages to national database for board involvement. P. Kallmerten seconded. All were in favor. Motion carried.		
Updates: <ul style="list-style-type: none"> Membership Drive Follow up from February Meeting Governor's Task Force on Alcohol/Drugs Commission on Healthcare Workforce CGA, CCE and CNP Updates 	<ul style="list-style-type: none"> Provided in ED monthly report sent by email. J. Widmer reported that we have to chase credit card information for ANA/NHNA membership renewal, which may explain why some members don't renew. E. Rogers from the MSD is working on this. ANA is trying to resolve membership computer issues. Discussion regarding how to reach new graduates including marketing a graduate nurse gift of NHNA membership and/or a reduced rate for new graduates. New member packets are available and will be sent out to the 29 new members. Governor's Commission on Alcohol and Drug Abuse Prevention report from Todd Gardner was emailed to BOD members. B. Bagley reported that he focused on a harm prevention perspective rather than on prevention. Discussion regarding responsibility to represent NHNA and not provide personal opinions. 	BOD members are to refer to the monthly ED report. P. DiNapoli will discuss this with T. Gardner and clarify that NHNA members appointed to a task force must represent NHNA. Send email to all NHNA appointees to a task force to clarify that they must represent NHNA at meetings and include this in orientation to appointees on a task force.	P. DiNapoli B. Bagley/J. Widmer	
New Business	No new business at this time			
Adjournment	Meeting adjourned at 7:51 p.m.			