



## BOARD MEETING AGENDA & SUMMARY

**MISSION:** As a state association of ANA, exists to promote the practice, development and well being of NH nurse through education, empowerment and healthcare advocacy.  
**VISION:** Cultivate the transformative power of Nursing.

<b>Date:</b>	April 17, 2017	<b>Start / End Time:</b>	5:52 p.m.-7:29 p.m.
<b>Location:</b>	NHNA Office	<b>Chair (facilitator):</b>	Bobbie Bagley
<b>Purpose:</b>	Board Meeting	<b>Recorder:</b>	Pamela Kallmerten

**BOARD MEMBERS AND GUESTS:**

Bobbie Bagley	Carmen Petrin	J. Widmer, ED
Carlene Ferrier (excused)	Kristine Herring	
Barbarajo (BJ) Bockenbauer	Dana Mott	
Pamela Kallmerten		

**MEETING AGENDA & MINUTES:**

Agenda Topic/Link to Mission and Vision	Discussion Summary	Action / Follow-Up	Responsible Person(s)	Due Date
Welcome/President remarks	B. Bagley welcomed attendees and reviewed our vision, mission and goals.	N/A	N/A	N/A
Additions/New Business –	<ul style="list-style-type: none"> <li>Supplemental Discussion Topics distributed by J. Widmer via email.</li> </ul>			
Approve Minutes	<ul style="list-style-type: none"> <li>March Minutes circulated and reviewed.</li> </ul>	K. Herring motioned to accept as written. C. Petrin seconded. All in favor unanimously. Motion Carried.		
Financial Report	<ul style="list-style-type: none"> <li>Report from February and March: Total Revenue for March \$8048.47 compared to the budget of \$645.20. Total Expenses for March include \$500.00 to TI Fitness and \$1274.46 administration expenses. This will be offset when the bill from the NE-MSD is paid.</li> </ul>	First five pages of the financial report will be put on the website.	J. Widmer	
NE-MSD Strategic Planning	<ul style="list-style-type: none"> <li>All directors of NE-MSD met on 4/1/17, meeting facilitated by a consultant from ANA. They identified the mission,</li> </ul>	<ul style="list-style-type: none"> <li>J. Widmer has requested a report from our</li> </ul>	J. Widmer	



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Meeting	<p>vision, core values and strategic goals of the NE-MSD. The budget was also discussed and noted that salaries were not consistent with staff in NE-MSD. Another variance was noted in the CE expenses. Expenses were shared between all five states while one state held the majority of the CE revenue.</p> <ul style="list-style-type: none"> <li>• An announcement was made that the program for CE management service that the NE-MSD approved was abandoned without notice some time ago.</li> <li>• The mission, vision and goals for the NE-MSD were discussed at the meeting for the formulation of rough drafts.</li> <li>• The collaboration between other state's Executive Directors is a growing resource with positive synergy.</li> </ul>	<p>Commission on Nursing Education.</p> <ul style="list-style-type: none"> <li>• Clarification of the budget was provided by L. Slater, President of the NE-MSD.</li> <li>• Will be finalized by the target date of June 2017.</li> </ul>		
Spotlight on Nursing	<ul style="list-style-type: none"> <li>• Topics include the opioid crisis, use of medical marijuana and firearm injury prevention.</li> </ul>	<ul style="list-style-type: none"> <li>• CE process to be explored for webinar.</li> </ul>	J. Widmer	
5K Scholarship Run	<ul style="list-style-type: none"> <li>• Scheduled on 9/24/17 at Rivier campus.</li> <li>• Working with Rivier University SNA. Racewire will go live tomorrow for peer donations.</li> <li>• Gold sponsorship to be offered with names on racer bibs. \$2500 fee for gold sponsorship.</li> <li>• Silver sponsorship-race day t-shirt for first 100, \$1000 for silver sponsorship.</li> <li>• \$750 Bronze sponsorship.</li> <li>• Prizes to be given for individual teams.</li> <li>• Items for sale at race include T-shirt and Tote Bag.</li> <li>• Health Fair will be service based.</li> <li>• Rivier and NHNA will be listed as partners on T-Shirts for In-kind contributions.</li> <li>• Water and snacks (clementine, banana or granola bar).</li> <li>• Permits are all in hand except for Streets Dept and City Hall.</li> <li>• EMS Services will be on site.</li> <li>• NHNA will get most of the proceeds since it is funding the up-front costs. The SNA will receive 15%-20% of the net proceeds and will provide personnel (approximately 30 students) to help with organizational tasks.</li> </ul>	<ul style="list-style-type: none"> <li>• B. Bagley to check with AMR for free EMS Services.</li> <li>• Commission on Nursing Practice working on prizes for individual teams.</li> </ul>	B. Bagley	



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Annual Meeting, Awards and Presentations	<ul style="list-style-type: none"> <li>Other venues including Radisson, Best Western and Grappone Center are not available on the preferred date of 10/25/17. The Holiday Inn is available at approximately \$35 per person. The McAuliffe-Sheppard Discovery Center is available for tapas rather than a full meal. The tapas option might facilitate more member interaction.</li> </ul>	<ul style="list-style-type: none"> <li>J. Widmer will continue to explore.</li> </ul>	J. Widmer	
NHNA Intent to Serve Form	<ul style="list-style-type: none"> <li>Lyndsay Goss has submitted the form for service on the Commission on Nursing Practice.</li> <li>Tracy Collins has expressed interest to serve on the Commission on Nursing Practice but has not submitted the form at this time.</li> </ul>	<ul style="list-style-type: none"> <li>C. Petrin motioned to approve Lyndsay Goss to serve on the Commission of Nursing Practice. K. Herring seconded the motion. All were in favor. Motion carried.</li> </ul>		
Membership Report	<ul style="list-style-type: none"> <li>All board members should call the members who have not renewed to ask them to renew.</li> <li>Need to consider creating an “engagement” video welcoming new members.</li> </ul>	<ul style="list-style-type: none"> <li>J. Widmer will list names and contact information.</li> </ul>	J. Widmer	
Facility Planning	<ul style="list-style-type: none"> <li>Currently we rent 228 square feet for \$445/month. Another option is to rent a smaller space which is 150 square feet which would be \$312/month.</li> </ul>	<ul style="list-style-type: none"> <li>J. Widmer will continue to explore this option and provide an update.</li> </ul>	J. Widmer	
Supplemental Discussion Topics	<p>Document circulated via email listing ten topics for discussion.</p> <ul style="list-style-type: none"> <li>Do board members want to receive Pres-Ed emails? (No)</li> <li>Do board members want to contribute to the ALD cookbook? (No)</li> <li>Should NHNA make a donation to Nurse House (ANA-NY)? Need to Explore Contribution Process.</li> <li>Should we post the ANA Notice of a 2017 Special Meeting of the ANA Membership Assembly? (It is already on the ANA website.) Put on NHNA website as a link.</li> <li>American Nurse Advocacy Institute- this is an opportunity to be involved in the political arena. We are asked to nominate someone to for this Institute.</li> <li>Need to consider nominations for the ANA Board and/or ANA Committee positions.</li> <li>Need clarification on pricing schedule for website advertising as proposed by ANA-NY.</li> </ul>			



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Commission on Government Affairs	<ul style="list-style-type: none"> <li>Maggie Hassan's aide will be attending the next meeting of the Commission on Government Affairs. Specialty groups will be invited to attend the meeting.</li> </ul>			
Bylaws Change	<ul style="list-style-type: none"> <li>NHNA name change to ANA-New Hampshire with required new branding/logo.</li> <li>The revised bylaws need to be sent to the ANA Committee of Bylaws at least 90 days before the NHNA annual membership business meeting change for voting by NHNA members.</li> <li>Our bylaws language will need to change to reflect the ANA organizational changes (Membership Assembly vs. House of Delegates).</li> </ul>	<ul style="list-style-type: none"> <li>C. Petrin will finalize revision of bylaws for final approval by the BOD at the meeting on 5/15/17 for submission to the ANA Committee on Bylaws.</li> </ul>		
New Business	<ul style="list-style-type: none"> <li>No new business at this time.</li> </ul>			
Adjournment	<ul style="list-style-type: none"> <li>Meeting adjourned at 7:29 p.m.</li> </ul>			